

# GREEN TOWNSHIP BOARD OF EDUCATION

## AGENDA

### Regular Meeting

October 18, 2023

Time: 7:00 p.m.

Place: Green Hills School - Library

#### I. CALL TO ORDER

##### A. FLAG SALUTE

##### B. OPEN PUBLIC MEETINGS ACT STATEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

##### C. ROLL CALL

		Term	Roll Call
Mr.	CJ Bilik	2024	
Mrs.	Marie Bilik	2023	
Mrs.	Ann Marie Cooke	2024	
Ms..	Crystal Bockbader	2025	
Dr.	Noah Haiduc-Dale	2025	
Ms.	Kristin Post	2024	
Ms.	Maureen McGuire	2023	
Ms.	Holly Roller	2025	
Dr.	Melissa Van Blarcom	2023	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino, SBA		

## **D. VISION**

Empower students and staff to embrace their individual strengths in a safe, supportive environment that fosters a love of learning while pursuing their full potential.

## **MISSION**

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

## **II. PRESENTATIONS**

Sarah Pittenger and the Green Township School District's Garden Club

Parette Somjen Architect - ROD Grant Project

Ms. Sobczak and Ms. Sylvester - NJSLA Presentation of SubGroup and Relevant Data

Dr. Jennifer Cenatiempo - Update on District Goals

## **III. CORRESPONDENCE**

## **IV. PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

## **V. VARIOUS REPORTS**

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

B. PTA UPDATE - Mrs. Post

C. BOARD PRESIDENT’S REPORT - Mrs. Bilik

D. SUPERINTENDENT’S REPORT - Dr. Cenatiempo

HIB: There are 2 HIB Cases to report since the September BOE meeting.  
1 founded based upon a defining characteristic and one unfounded.

Drills: Fire Drill  
Lockdown Drill - Evacuation Drill, 10/12/23  
Bus Evacuation Drills:  
10/16/23 Routes 17 & 12  
10/17/23 Routes 14 & 10  
10/18/23 Routes 13, 7 & 11

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT - Mrs. Constantino

**VI. DISCUSSION ACTION ITEMS**

A. Motion to approve the following disbursement of excess surplus funds via the completion of the annual audit.

\$280,000 Budgeted Fund Balance

\$150,000 Tuition Reserve (Newton)

\$175,102 Capital Reserve (80% of remaining balance)

\$43,776 Maintenance Reserve (20% of remaining balance)

Motion..... Second.....

/Roll Call/

**VII. BOARD BUSINESS - Mrs. Ann Marie Cooke**

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of September 20, 2023. (Attachment)

Motion..... Second.....  
/Roll Call/

2. Executive Session of September 20, 2023

Motion..... Second.....  
/Roll Call/

- B. Motion to approve Marie Bilik to attend “Restorative Circles: An Engaging Action Lab” at NJSBA’s Leadership Conference on Friday November 17, 2023, to be held at the Crown Plaza in Plainsboro, New Jersey at a cost of \$135.00 .

Motion..... Second.....  
/Roll Call/

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

**X. COMMITTEE REPORTS**

**A. CURRICULUM - Dr. Noah Haiduc-Dale, Chairperson**

1. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>
Beth Denuto	NJCGTP Sharing Meeting	First Presbyterian Church 400 Speedwell Ave Morris Plains, NJ	1/26/24	Mileage: \$24.16

Beth Denuto	NJCGTP Sharing Meeting	First Presbyterian Church 400 Speedwell Ave Morris Plains, NJ	5/31/24	Mileage: \$24.16
Suzanne O'Connor	Save Ellis Island Professional Learning Program	Liberty State Park Ferry to Ellis Island	12/5/23	Registration \$250 Mileage: \$53.86 Parking \$7.00 Total: \$310.86

Motion..... Second.....  
/Roll Call/

2. Motion to approve the following field trips:

<b><u>Teacher</u></b>	<b><u>Grade</u></b>	<b><u>Trip</u></b>	<b><u>Location</u></b>	<b><u>Date(s)</u></b>	<b><u>Cost</u></b>
Lori Homentosky	8th	Scottish Rite Theatre	1533 Hamilton Street Allentown, PA	12/7/23	No Cost to the BOE
JP Bollette	8th	Washington DC Trip	Washington DC	6/4/24 -6/6/24	No Cost to the BOE
Tara Lavalley Lisa Sprofera	1st	Sussex County Fairgrounds	Sussex County Fairgrounds 37 Plains Road Augusta, NJ	4/10/24	No Cost to the BOE
Kelli McKeown Amanda DiSanti	2nd	Van Saun Park / Zoo	Van Saun Park / Zoo 216 Forest Ave Paramus, NJ	4/26/24	No Cost to the BOE
Kim Scudieri	4th	Waterloo Village	Waterloo Village Waterloo Road Stanhope, NJ	5/28/24	No Cost to the BOE
Kim Scudieri	4th	High Point State Park	High Point State Park 1480 State Route 23 Sussex, NJ	5/31/24	No Cost to the BOE
8th Grade Dance	8th	Lake Mohawk Country Club	Lake Mohawk Country Club Sparta, NJ	5/29/24	No Cost to the BOE

Motion..... Second.....  
/Roll Call/

3. Motion to approve the change of dates for the Wilson Reading System Introductory Course, from December 5-7, 2023 to December 4 - 6, 2023, at a cost of \$710 per person, plus materials, to be paid with ESSER and Title Grant funds for Kristen Sylvester.

Motion..... Second.....  
/Roll Call/

4. Motion to approve the teacher's training Making Educators Partners in Youth Suicide Prevention Training at a cost of \$1,000 and the coordinating parent workshop Raising Resilient Teens, for \$500. Both trainings will be paid through Title IIA Account # 270-200-300.

Motion..... Second.....  
/Roll Call/

5. Motion to approve the Pink Out Day Breast Cancer Awareness Fundraiser and Activity Day to be held on November 3, 2023 led by Ms. Lavalley.

Motion..... Second.....  
/Roll Call/

6. Motion to approve the PTA to host the following assembly on October 20, 2023:

Skydome Planetarium Assembly

Motion..... Second.....  
/Roll Call/

7. Motion to approve the Green Township Fire Department's Fire Prevention Assembly on October 19, 2023 for our Preschool through 4th graders.

Motion..... Second.....  
/Roll Call/

8. Motion to approve Warren County Educational Services as a Service Provider for the 23-24SY.

Motion..... Second.....  
/Roll Call/

9. Motion to approve participation in Project Self-Sufficiency’s Season of Hope “Stuff the Stocking” new toy drive competition from October 30 through December 11, 2023, to be run by the NJHS students, as recommended by the Superintendent.

Motion..... Second.....  
/Roll Call/

10. Motion to approve the PTA Parking Lot Paint Project: Painting of the lot to create creative play spaces for students on the back parking lot and back path.

Motion..... Second.....  
/Roll Call/

11. Motion to approve a food and cereal drive to benefit Benny’s Bodega.

Motion..... Second.....  
/Roll Call/

**B. FINANCE - Mrs. Ann Marie Cooke, Chairperson**

**September 2023 Financial Reports (attachment)**

1. Motion to approve the General Fund bills list for September 21, 2023 through October 18, 2023 for a total of \$1,326, 329.60 (attachment)

Motion..... Second.....  
/Roll Call/

2. Motion to accept the Board Secretary’s monthly certification, as attached, and that as of September 30, 2023, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(c)3.

Motion..... Second.....  
/Roll Call/

3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of September 30, 2023 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion..... Second.....  
/Roll Call/

4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of September, 2023.

Motion..... Second.....  
/Roll Call/

5. Motion to approve transfers for September, 2023.

Motion..... Second.....  
/Roll Call/

6. Motion to approve the disbursements from September 21, 2023 through October 18, 2023 for the Student Activities Account in the amount of \$500.00 and the Business Office Petty Cash Account in the amount of \$0.00. **(attachment)**

Motion..... Second.....  
/Roll Call/

7. Motion to approve the proposal from SCESC for services for a School Psychologist for 2 days a week for the 2023 - 2024 school year, with Kelly Edsall assigned for the month of September at a rate of \$4,215.62, and Adrianna Velez assigned from October 2023 through June 2024 at a rate of \$3,146.19 per month.

Motion..... Second.....  
/Roll Call/

8. Motion to approve the purchase of a Serving Counter for Cold Food from Don Edward & Company at a cost of \$7,082.60. Purchase to be made out of unrestricted cafeteria funds.



Motion..... Second.....  
/Roll Call/

9. Motion to approve the purchase of a Serving Counter for Hot Food from Culinary Depot at a cost of \$4,492.04. Purchase to be made out of unrestricted cafeteria funds.

Motion..... Second.....  
/Roll Call/

10. Motion to approve the purchase of a floor burnisher from Atra Janitorial Supply Co. Inc at a cost of \$2,540.00, funded out of the general fund.

Motion..... Second.....  
/Roll Call/

11. Motion to decommission and dispose of the following broken items: cold bar-Asset Tags 00621 and 002657, hot bar-Asset Tag 002658.and the milk refrigerator-Asset Tag REF009410.

Motion..... Second.....  
/Roll Call/

12. Motion to approve the rate sheet for Warren County Educational Services for the 23-24SY (attachment).

Motion..... Second.....  
/Roll Call/

13. Motion to approve the submission of the stabilization application in the amount of \$230,000 for additional funding for Math and ELA interventionists, salary and benefits, for the 23-24 school year.

Motion..... Second.....  
/Roll Call/

14. Motion to approve the following fee schedule for referees for all sports for the 23-24 school year:

\$75 per game if there are two officials
\$112.50 per game if there is one official

Motion..... Second.....  
/Roll Call/

**C. OPERATIONS - Dr. Melissa Van Blarcom, Chairperson**

1. Motion to approve the following PTA Events:

Trunk or Treat	10/22/23
Bingo	11/17/23
Holiday Breakfast	12/10/23

Motion..... Second.....  
/Roll Call/

2. Motion to approve the Comprehensive Maintenance Plan & M-1 for the 2023-2024 school year.

Motion..... Second.....  
/Roll Call/

**D. PERSONNEL - Mrs. Holly Roller, Chairperson**

1. Motion to approve the following stipend position for the 2023 - 2024 school year:

Garden Club	Sarah Pittenger
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Motion . . . . . Second . . . . .  
/Roll Call/

2. Motion to approve Sarah Pittenger as Choir Assistant as per the requirements of a student IEP on 10/24, 11/14, 11/28, 12/12 from 3:16-4:30 and for the Winter Concert on 12/14 from 6:30-8:30, at a stipend rate of \$42.48 per hour.

Motion . . . . . Second . . . . .  
/Roll Call/

3. Motion to approve the following parent(s) to be chaperones for the 6th Grade Camp Mason Outdoor Educational Trip on October 25 - 27, 2023:

Jennifer Souls

Motion . . . . . Second . . . . .  
/Roll Call/

4. Motion to approve Michele Francisco as a paraprofessional, for the 2023-2024 school year, at an hourly rate of \$15.00 per hour, pending paperwork and criminal background check, at the recommendation of the Superintendent.

Motion . . . . . Second . . . . .  
/Roll Call/

5. Motion to approve Avery Decker as a paraprofessional and for both preschool and K-8 aftercare, for the 2023-2024 school year, at an hourly rate of \$15.00 per hour, pending paperwork and criminal background check, at the recommendation of the Superintendent.

Motion . . . . . Second . . . . .  
/Roll Call/

6. Motion to approve Stephanie Munk as a paraprofessional, for the 2023-2024 school year, at an hourly rate of \$15.00 per hour, pending paperwork and criminal background check, at the recommendation of the Superintendent.

Motion . . . . . Second . . . . .  
/Roll Call/

7. Motion to accept, with regret, the resignation of Special Education Teacher, Carrie Petracca, effective November 26, 2023, at the recommendation of the Superintendent.

Motion ..... Second .....  
/Roll Call/

8. Motion to approve CPR Training on January 15, 2024, In-Service day, to be taught by Alan Henderson at a rate of \$40 per person to be paid by the district at a maximum cost of \$1000.

Motion..... Second.....  
/Roll Call/

9. Motion to approve Michele Lawrey as a sign language interpreter to be used as needed during the 2023-2024 school year, at a cost of \$60.00 per hour with a 2 hour minimum. Travel / Mileage to be reimbursed at the NJ state regulated rate of \$0.47 per mile, OR a portal to portal charge. Parking, tolls, public transportation, etc may also be applicable.

Motion..... Second.....  
/Roll Call/

10. Motion to retroactively approve Sarah Pittenger as the stipend position of Garden Club Advisor for the 2023 - 2024 school year, at a rate of \$1,381.00.

Motion..... Second.....  
/Roll Call/

11. Motion to approve Jacqueline Mull as the stipend position of Hand Bells Advisor for the 2023 - 2024 school year, at a rate of \$1,381.00.

Motion..... Second.....  
/Roll Call/

12. Motion to approve the increase in daily hours for the following paraprofessionals, not to reach or exceed 30 hours per week, due to the rise in enrollment:

Diane Parker
Gail Piontowski

Ana Velez
Amy O'Neill
Jolaine Moreland

Motion..... Second.....  
/Roll Call/

13. Motion to approve the Bus Monitor rate to \$30 per run.

Motion..... Second.....  
/Roll Call/

14. Motion to approve the following individuals as Bus Monitors for the 23-24 School Year at a rate of \$30 per run.

Ana Velez  
Sarah Pittenger

Motion..... Second.....  
/Roll Call/

15. Motion to approve the following rates for paraprofessionals effective 11/1/23 for the remainder of the 23-24 school year:

J. D'Annibale	\$17.96
T. Galluci	\$15.20
K. Guth	\$15.12
J. Moreland	\$16.07
K. Mull	\$15.65
A. O'Neill	\$19.91
D. Parker	\$15.52
D. Piercey	\$16.50
G. Piontkowski	\$18.32

A. Salmon-Manni	\$19.91
D. Schumann	\$19.35
K. Schwabe	\$15.00
A. Velez	\$18.32
J. Mull	\$15.00

Motion..... Second.....  
/Roll Call/

16. Motion to approve the revised sub rate of \$110/day for up to 3 days per week or \$125/day for 4-5 days per week effective November 1, 2023.

Motion..... Second.....  
/Roll Call

**E. POLICY - Mr. CJ Bilik, Chairperson**

1. Motion to approve the second reading and approval of the following policies and regulations:

Policy 8550-Meal Charges and Outstanding Food Service Bill

Motion ..... Second .....  
/Roll Call/

2. Motion to approve the first reading of the following policies and regulations:

Policy & Regulation 1642.01	Sick Leave (New)
Policy & Regulation 2419	School Threat Assessment Teams (M) (New)
Policy 3161	Examination for Cause (Revised)
Policy & Regulation 3212	Attendance (M) (Revised)
Policy 3324	Right of Privacy (Revised)
Policy 4161	Examination for Cause (Revised)
Policy & Regulation 4212	Attendance (M) (Revised)
Policy 4324	Right of Privacy (Revised)

Motion ..... Second .....

/Roll Call/

3. Motion to abolish the following policies and regulations:

Policy 1524	School Leadership Councils (Abolished)
Policy 3432	Sick Leave (Abolished)
Regulation 3432	Sick Leave (Abolished)
Policy 4432	Sick Leave (Abolished)
Regulation 4432	Sick Leave (Abolished)
Policy 5460.02	Bridge Year Pilot Program (M) (Abolished)
Regulation 5460.02	Bridge Year Pilot Program (M) (Abolished)
Policy 6361	Relations With Vendors for Abbott Districts (Abolished)

Motion ..... Second .....

/Roll Call/

**F. NEGOTIATIONS - Mrs. Ann Marie Cooke, Chairperson**

1. Update as applicable

**XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS**

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

**XII. CLOSED MEETING**

Closed Meeting Motion was read by \_\_\_\_\_ at \_\_\_\_\_ pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy

- c **Collective bargaining agreements**
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing \_\_\_\_\_

Motion..... Second.....

Roll Call/

### **XIII. RECONVENE**

Motion to reconvene into public session at \_\_\_\_\_ pm.

Motion..... Second.....

/Roll Call/

### **XIV. MISSION STATEMENT**

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

### **XV. ADJOURNMENT**

Motion that the Board of Education shall adjourn at \_\_\_\_\_ pm.

Motion..... Second.....

/Roll Call/